



St. John Baptist Church

5445 Greenwood Drive -Corpus Christi, TX 78417

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APPLICATION FOR EMPLOYMENT

Please print or type all information in the appropriate lines and spaces below. You may submit a resume; however, failure to complete all areas of this form may disqualify you from consideration for the position(s) for which you apply.

Date of Application: _____ Position Desired: _____

Name: _____ Social Security Number: _____

Telephone No.: _____ Alternate Telephone No.: _____

Email: _____

Address: _____

Street

City

State

Zip Code

Are you under 18 years of age? _____

If you are under 18 years of age, can you provide required proof of eligibility to work?

Yes No

Would you travel if your job requires it? Yes No

Are you prevented from lawfully becoming employed in this country because of visa or immigration status?

Yes No

Have you been convicted of any felonies in the past seven (7) years? Yes No

If so, please explain (This may not disqualify you from full consideration for the above position(s), but a false statement will result in termination at a later date if hired.).

Special experiences, skills, or qualifications you possess that would benefit our organization (include summary of related experience and/or special recognitions, awards, licenses, certifications, interests, hobbies, clubs, or activities).

WE ARE AN EQUAL OPPORTUNITY EMPLOYER.

Education/Training

Education	Name/Address	Courses Studied /Major	No. of Years Attended	Did You Graduate?	Diploma Or Degree
High School					
College					
Other (Specify)					
Other (Specify)					

Employment History

In the table below, list all present and past employment beginning with your most recent position. You may exclude organizations that indicate race, color, religion, gender, national origin, handicap or other protected status. Please include an explanation of any periods of unemployment three (3) months or longer.

Name of Employer	Address and Phone Number	Job Title and Description	Dates of Employment	Name of Supervisor	Reason For Leaving

References

Provide the requested information for at least three (3) references that are not related to you. Please list people with some knowledge of your work habits, such as previous co-workers, clients, customers, and/or other business affiliates. The list of references must not include previous employers. If you need more space, please continue on a separate sheet of paper.

Types of Acquaintance	Name and Address	Telephone Number	Length of Time Known

If you are employed, can we contact your current employer? () Yes () No

After reviewing the job description, are you able to perform the duties of the position(s) for which you are applying? () Yes () No

Applicant's Statement

I certify that the answers provided herein are true and complete. I authorize an investigation of all statements contained in this application for employment as may be necessary arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 60 days. If I wish to be considered for employment beyond this time period, then I should inquire as to whether or not applications are being accepted at that time.

I understand that neither this document nor any offer of employment from St. John Baptist Church constitutes an employment contract unless St. John Baptist Church executes a specific written document to that effect.

In the event of employment, I understand that false or misleading information given on my application, resume, and/or any other written or verbal communication such as in an interview or brief conversations may result in discharge. I understand also that if hired I am required to abide by all rules and regulations of St. John Baptist Church.

Signature: _____ Date: _____